

Community Health Worker Advisory Committee - Meeting

April 22, 2019 - 1:00 - 3:00 p.m.

**Maryland Department of Health
201 W. Preston St., Conference Room L3**

Meeting Minutes

Advisory Committee Members Present

Fay Alexander

Lilian Amaya

Rosario A. Campos

Camisha Coke

Griselda C. Funn

Kathleen Gilligan

Jude James

Ryan Moran

Fran Phillips

Tiffany Scott

Bradley Tritesch

Advisory Committee Members Teleconference

Kevin Jordan Contreras

Bettye Muwwakkil

Samantha Sailsman

Maryland Department of Health Staff

Cheryl De Pinto

Deborah Donohue (phone)

Kimberly Hiner (Staff)

Pamela Tenemaza

Mosaic Group Present

Krystal Billups

Marla Oros

Rhonda Wright

Welcome & Roll Call/Introductions

Fran Phillips, Chair, provided welcome and greetings to the Committee member and the members of the public at 1:05 pm. Each Committee member, both in-person and on the phone, introduced themselves.

Meeting Minute Approval

Advisory Committee voted and approved the February 11, 2019 meeting minutes.

Upcoming Advisory Committee Meeting and Proposed Meeting Dates

The upcoming 2019 Advisory Committee meeting will be held on June 17. Possible August, October, and December meeting dates were announced. Confirmed dates will be announced at the June 17 meeting. These meetings are held at the Maryland Department of Health 201 W. Preston Street, Baltimore, conference room L3.

Report Out from Unity Conference

Tiffany Scott provided a summary of the Unity Conference that took place in Las Vegas, Nevada in April 2019.

Committee Vice-Chair and Secretary Election

Kim Hiner provided instructions on the election process and the Vice-Chair and Secretary roles. Tiffany Scott self-nominated for the Vice Chair and Fay Alexander self-nominated for the Secretary. Tiffany Scott was selected unanimously as the Vice Chair and Fay Alexander was selected unanimously as the Secretary.

Update on Implementation Status and Discussion, Krystal Billups, Mosaic Group

National Landscape of CHW Training Programs and Certification:

- Overview of states that utilize a tiered approach to CHW certification
- Overview of states with online and in-class practicums for CHW training programs
- Overview of states reciprocity for CHWs to work in other states
- Overview of states grandfathering eligibility
- Overview of states approving CHW training programs
- Overview of states CHW core competencies identified for training programs. Mosaic utilized a matrix system to analyze 16 other states core competencies.
- Overview of fees in other states including late fees
- The Advisory Committee discussed employers utilizing a tiered approach for the employer-based training and continuing education opportunities for CHWs

Maryland's Landscape of CHW Training Programs:

- Overview of the twenty-two identified training programs across Maryland
- Overview of the training programs that do not meet, meet and exceed the core competencies identified in the national landscape
- Overview of the academic, employer, and training programs
- Overview of the cost of the training programs
- The Advisory Committee discussed training programs that do not list the core competencies in the curriculum but it is provided in the training program

Areas to consider for Maryland:

- CHW training programs eligibility to be a certified training program

- The number of hours for a tiered training certification
- Certifying undocumented workers
- Criminal background checks for CHW certification
- Revocation for CHWs
- Code of Ethics for CHWs
- International students that apply for certification
- Knowledge assessment for grandfathering
- The Advisory Committee discussed the correction on #9 core competency

Barriers for CHW certification:

- Challenges for CHW to obtain 3 letters of reference
- Variation in title and roles of CHWs

Open Discussion and Next Steps

- MDH committed to certifying training programs July 1, 2019, and begin certifying CHWs at or near the calendar year.
- MDH will begin drafting CHW regulations after July 1, 2019.
- Office of Population Health Improvement has assumed the role of implementing the CHW certification program.

Public Comment

- Knowledge assessment would be a barrier for CHW
- Background checks - was excluded by Mosaics analysis
- Add to core competency #7 to include patient engagement
- Consider the professional background of the CHW instructors
- Suggestion for the grandfathering letters to be non-restrictive